

# Unlock Your Staff's Potential for 2011

Book now for:

## **FREE SKILLS AUDITS**



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**HCS**

## What is a skills audit?

A skills audit looks at the skills your business needs and identifies any skills gaps your staff may have.

## What is in it for my staff?

Your staff will be able to talk through their skills needs with a qualified advisor. This will help them to recognise the skills they need to succeed in your organisation and what development options are available to them.

## What are the benefits to my organisation?

You will get a detailed report recording your staff's skills.

The audit will enable you to plan staff development effectively. Well trained staff help you to:

- Boost productivity and profit.
- Stay one step ahead of your competitors.
- Confirm your reputation as a good employer.
- Recruit and retain talented people.

## How much will it cost?

The skills audit is fully funded by Next Step - government funded provision. Please talk to our Employment Engagement Consultant for further information. Contact details are given below:

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