



ECITB APMP Certificate + Exam preparation + Exam (4-day + 2-day)

APMP is aimed at project managers and aspiring project managers who wish to demonstrate their knowledge of project management. APMP is a qualification recognised both nationally and internationally and also across all sectors and industries. This course is fully accredited by the Association for Project Management (APM) and covers the full syllabus of the APMP Certificate in Project Management which comprises 37 topic areas from the APM's Body of Knowledge 5th Edition. ECITB approved course materials are used for this course. Hence, this course is expected to be attended primarily by those working in, or involved in, the engineering construction industry.

The first part of this package is a 4-day APMP Certificate course contains an engineering construction industry specific project scenario that is used in exercises by the delegates during the course. These exercises focus on the practise of key project management techniques. In addition, examples of good project management practice drawn from the engineering construction industry are presented on important topics.

The second part of this package is an intensive 1-day APMP examination revision and preparation course followed by the 3 hour APMP examination starting on the morning of the second day. This is normally scheduled 3 to 5 weeks after the 4-day APMP Certificate course allowing delegates time to review and consolidate their learning prior to the examination preparation course and the APMP examination itself.

This course also includes access to the Provek Remote Expert Support service.

Course duration

4 days for APMP course + revision gap of 3 to 5 weeks + 1 day APMP exam revision and preparation course + 3 hour APMP exam. 10 to 20 hours of self-study and revision in delegate's own time will also be expected.

Who should attend?

- Project Managers who have not had formal best-practice project management training.
- Prospective work package managers, project managers or other project personnel looking to develop their project management skills.
- Project Managers wishing to attain a widely recognised project management qualification.

Course content

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| <ul style="list-style-type: none"> • Portfolio and programme management concepts • The project context and stakeholder management • The project lifecycle and business processes • Developing a business case, investment appraisal techniques • Risk management • Project strategy and constructing the project management plan • Procurement and contracts • Budgets and cost control • Scope management and breakdown structures | <ul style="list-style-type: none"> • Time and resource scheduling • Change control and configuration management • Teamwork and communication • Conflict and negotiating skills • Handover and project closure • 1-day intensive exam revision and preparation course • 3 hour APMP examination |
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Course objectives

Delegates will be able to:

- Appreciate business processes and lifecycle models for projects and project management.
- Use critical path analysis techniques and manage resource conflicts.
- Contribute to the development of the business case.
- Select and apply appropriate project monitoring and control methods.
- Use a systematic approach to analysing and planning a project.
- Consider and apply appropriate conflict management and negotiating techniques.
- Appreciate the project context and actively manage the project stakeholders.
- Apply work breakdown structures and map responsibilities.
- Appreciate the context and relevance of project change control processes.
- Recognise the importance of developing effective leadership skills and communication techniques.
- Prepare for, and take, the APMP Certificate examination

Pre-requisites

Good project management basic skills or attendance on the ECITB APM Introductory Certificate in Project Management course plus ideally a minimum of 6 months actual experience of working on a project. Provek also recommend that delegates undertake their free online Project Management Assessment (PMA5) in order to assess their readiness and suitability for the APMP Certificate course and exam. This assessment identifies the delegate's existing knowledge and experience and recommends the appropriate level of training required (www.provek.co.uk – Project Management Assessment).

Pre-course study materials issued by Provek

Provek's APMP pre-study workbook and the APM's Body of Knowledge (BoK) 5th Edition Book. These materials are recommended reading prior to attending the 4-day course itself.

Course style

Part 1: Four days tutor-led classroom style with participative exercises, case studies and revision questions. Followed by a gap of 3 to 5 weeks for delegates to consolidate learning and review training materials.

Part 2: Two days: APMP examination revision and preparation course which includes examination tips, guidance, practise and expert tutor feedback on day 1. APMP written examination on the morning of day 2.

This course also includes access to the Provek Remote Expert Support service.

Course venues and dates

Please refer to our training schedule for course dates and venues. This course is also available as an in-house programme. To discuss prices, dates and venues please contact Provek.

Public course prices

£1650 + VAT per delegate, inclusive of lunch, refreshments and pre-study materials including a CD of course materials.



Engineering Construction Industry Training Board

